

VIKING UNDERWRITERS  
16506 Botancia Place  
Lutz FL 33558

**Security Guard Questionnaire**

1. Name:
2. Physical Address:
3. Date Established:
4. License Number:
5. List of 5 largest clients, including length of contract, number of guards and summation of duties:

6. What background do principals have in the security industry?

- |                           |     |     |        |          |
|---------------------------|-----|-----|--------|----------|
| 7. Total # of employees:  | FT: | PT: | Armed: | Unarmed: |
| 8. Employees over age 65: | FT: | PT: |        |          |

Description of Duties:

9. Employees under age 21:      FT:              PT:

Description of Duties:

10. Annual guard turnover rate:              %

11. Do employees use their own firearms?

12. Do you use any golf carts for patrol?              Yes              No

If yes, how many and to what extent:

13. Auto/Fleet Exposures

a. Number and type of vehicles

b. Radius of operations?

c. MVR policy for vehicle use

d. Who is responsible for maintenance program?

14. Pre-employment controls (check the following):

*Polygraph*

*Drug Screening*

*Psychological Test*

*Criminal Background*

*Prior employers*

*Driving Records*

*Personal References*

*Integrity Testing*

*Physicals*

15. Training program (number of hours per category):

*Total number of hours*

*Firing range*

*On-the-job*

*Classroom w/ instructor*

*Classroom w/ films*

*Other:*

16. What is your specific drug testing policy?

17. Do you offer group health benefits to your employees?

18. Do you have a return to work program?

If yes, please provide details:

19. Do you have a formal safety committee?

If yes, please provide details:

20. What policies are in place to ensure rapid employee injury reporting and investigation?

21. Are Post-Offer Medical Questionnaires utilized?

22. Please provide details on all contracts requiring waivers of subrogation:

